



mid-atlantic archivist

ISSN 0738-9396

Volume 14, Number 1

Winter 1985

"ON TO RICHMOND"

Once again in 1985, the word is "on to Richmond." This time, instead of Union generals, those seeking Virginia's capital city are archivists, manuscript curators, records managers and other records professionals. From New York to Florida, members from the Mid-Atlantic Regional Archives Conference (MARAC) and the South Atlantic Archives and Records Conference (SAARC) will come together for a joint meeting at the Richmond Marriott, April 25-27, 1985.

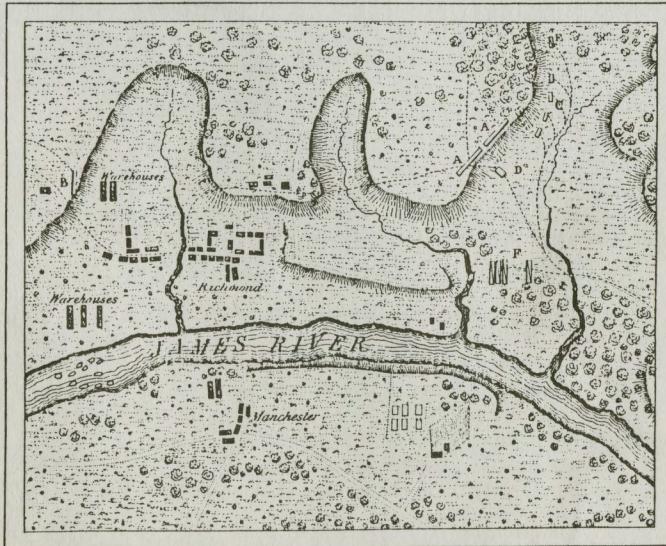
The Richmond Marriott is a new hotel in an old city. Colonel William Byrd, II laid out the city in 1737. During the colonial period, it served as a tobacco trading center. The state capital was moved from Williamsburg to Richmond in 1779. This marked the beginning of a significant growth period for the city. Richmond's large population and strong industrial base made it the prime choice for the Confederate capital. Following the war, Richmonders

went to work rebuilding their charred city. The economy was restored through the development of tobacco manufacturing, flour milling, and coal production. Today, tobacco still plays a significant role in the city's economy. Philip Morris USA, American Tobacco, and University Leaf all operate facilities in Richmond. In addition, Richmond is the nylon capital of the South, home of large plants of the Allied Chemical Corporation and E.I. DuPont de Nemours and Company.

Richmond today is still a city of contrasts. The Richmond Marriott, which opened this fall is part of the "Richmond Renaissance." This new modern facility is flanked by the old Richmond Blues Armory and will be connected by the Festival Marketplace Promenade to the Virginia Center for the Performing Arts, the former Loew's Theatre built in 1927. The Marriott is within walking distance of the State Capitol, Governor's Mansion, Valentine Museum, Museum of the Confederacy, City Hall, John Marshall House, Maggie Walker House, Archives Division of the Virginia State Library, and the Medical College of Virginia Campus of Virginia Commonwealth University.

The Local Arrangements Committee has planned a number of activities for the three day conference. On Thursday, April 25th, there will be three guided repository tours. The religious repository tour will include visits to Beth Ahabah Congregation, Virginia Baptist Historical Society at the University of Richmond, and Union Theological Seminary. Those interested in corporate, institutional, or business archives may opt to take the guided tour of A.H. Robins Pharmaceuticals, the State Corporation Commission, and the Federal Reserve. A final guided tour will include visits to the Valentine Museum, Museum of the Confederacy, Virginia Historical Society, Virginia State Library, and the Tomkins-McCaw Library MCV/VCU. In addition, numerous other facilities will be opened Thursday afternoon for drop-in visits by conference participants.

Thursday evening's activities include a choice of a walking tour of the Capitol Square area en route to



Skirmish at RICHMOND Jan 5th 1781.
A. Rebel Infantry B. Rebel Cavalry C. Queen's Rangers D. Queen's Rangers Cavalry E. Yeagers F. British Army

continued on page 2

EDITORS' NOTE

Ellen McCrady, former co-editor of our Preservation News column has relocated to Utah. We would like to extend special thanks for her years of service and continued success in her new position at Brigham Young University. Ellen won't be replaced, but those interested in working on the column should turn to this issue's Preservation News for more information.

The deadline for copy and advertising for the next issue of the *mid-atlantic archivist* has been moved up one month to 1 February 1985 in order to provide updated information on the Spring conference in Richmond.

A happy holiday season and New Year to all!

Ron Becker, Editor

Leslie Hansen Kopp, Production Editor

RICHMOND *continued from front page*

dinner in Richmond's Shockoe Slip, a restored commercial and warehouse district; or a visit to the Universe, the Science Museum of Virginia's Planetarium/Space Theatre, equipped with the world's first computer graphics planetarium projector and 108-speaker sound system. MARAC/SAARC will host a reception Friday evening, April 26th, at the Museum of the Confederacy. Of course, both Thursday and Friday evenings' activities will be concluded with a hospitality room, hosted in the finest southern tradition by the Virginia Caucus.

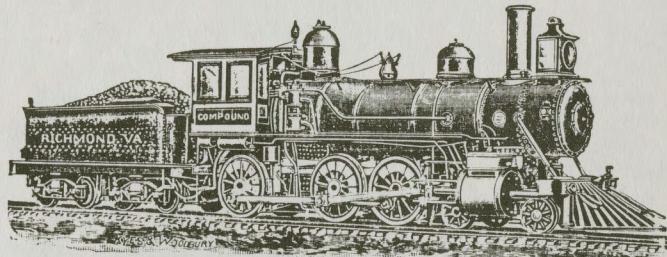
No conference would be complete without a top-rate program. The joint MARAC/SAARC Program Committee, co-chaired by Lucious Edwards for MARAC and Louis Manarin for SAARC, has selected "Managing our Heritage" as the theme for the Spring Meeting. A series of pre-conference workshops will be offered including: automation in archives, beginning a records management program, and "Trash Can Restoration/Preservation." The plenary session will address management issues which confront archivists. This theme will be carried throughout the two day program with sessions on education and training, burnout, safety in the work place, and marketing records management. There will also be sessions dealing with finding aids, micrographics, new technologies, exhibit techniques, photographs, and religious archives. The program promises to be stimulating and will provide participants the opportunity to meet and hear speakers from both organizations.

Richmond is easily reached by air, train, bus, or car. Piedmont Airlines, the official carrier for the Spring 1985 MARAC/SAARC Meeting, will offer a 30% discount on airfares to Richmond. Free ground transportation from the airport to the hotel will be provided by the Richmond Marriott.

The Local Arrangements Committee urges everyone to arrive early to participate in the workshops, to enjoy the scheduled tours, or to take advantage of the special Virginia Garden Week activities. Many of Virginia's beautiful 18th and 19th century homes and gardens are opened during this week only for public tours. So come "on to Richmond" to enjoy the azaleas, dogwoods, and the historical sites.

The members of the Local Arrangements Committee are: Jodi Koste, co-chair for MARAC, Jane Pairo, co-chair for SAARC, Charlene Alling, Kitty Bachman, Joan Echtenkamp, Alan Golden, Tony Gonzales, Ervin Jordan, Jr., Bill Powell, Suzanne Ray, Lee Shepard, and Dan Yanchinsin.

Richmond Locomotive and Machine Works, RICHMOND, VIRGINIA.



... BUILDERS OF ...

LOCOMOTIVES,

either Simple Expansion or Compound, for every variety of service

*

MARAC STEERING COMMITTEE
AND BUSINESS MEETINGS
WASHINGTON, DC
30 AUGUST - 2 SEPTEMBER 1984

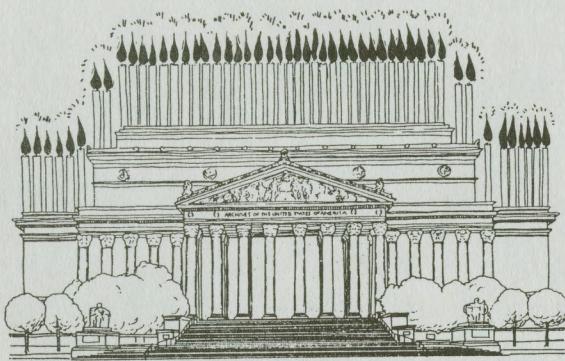
Bruce Ambacher called the meeting to order with the following persons present: Bruce Ambacher, Roland Baumann, Adele Lerner, Denis Sennett, Mary Boccacio, Peter Wosh, Leslie Kopp, Fred Miller, Karen Stuart, Barbara Benson, Donald Harrison, Jodi Koste, Robert Sink, Barbara Vandergrift, Lucious Edwards, Mary Ellen Gleason, and Lauren Brown.

Treasurer's Report: Robert Sink presented a written copy of the report (see summer/fall issue *maa*). It was reported that MARAC made a profit of \$1400 on the Rochester meeting.

Secretary's Report: Denis Sennett spoke on the status of the membership list and presented copies of the new membership flyer. An exact count will be available after the October membership drive.

Richmond Program: Jodi Koste and Lucious Edwards reported on the progress of the Spring 1985 meeting to be held April 25-27. It was suggested that the

continued on page 4



PRESIDENT SIGNS BILL REESTABLISHING INDEPENDENT NATIONAL ARCHIVES

On October 19, 1984, President Reagan signed into law legislation reestablishing the National Archives as an independent executive agency. The formal title of the agency will be the "National Archives and Records Administration."

The National Archives was established as an independent agency in 1934. In 1949, it was incorporated into the then newly-established General Services Administration (GSA) at the recommendation of the first Hoover Commission.

The Archivist of the United States, Dr. Robert M. Warner, called the law "a milestone which the American academic community has long sought. This law represents the culmination of the cooperative efforts of many constituencies. Historians, archivists, state records officials, genealogists, and other users of the National Archives have worked tirelessly over the years to express their concerns about the need for independence."

The National Archives and Records Administration Act of 1984 signed by President Reagan becomes effective April 1, 1985. It transfers all archival authorities from the GSA Administrator to the Archivist of the United States. It does not, however, expand these authorities. Records Management functions will continue to be shared by the Administrator and the Archivist.

The new law provides for the appointment of the Archivist by the President, subject to confirmation by the Senate for no fixed term. The current Archivist has stated his intention to resign on April 15 to become Dean of the School of Library Science at the University of Michigan.

Warner said that he has informed White House Counselor Edwin Meese III that he does not wish to be considered for the Archivist's position. In a recent statement he said, "I have been asked, and I have agreed, to lead the transition to independent status. I shall leave office on April 15. Achieving independence for the National Archives accomplishes my chief goal here. It affords the next Archivist an unparalleled opportunity to create a national cultural institution second to none in the United

States and a recognized leader among the archives of the world."

STATEMENT BY ARCHIVIST ROBERT M. WARNER

This is a great day for the National Archives. Fifty years ago, President Franklin Roosevelt signed into law a bill establishing the National Archives as an independent agency. Today, President Reagan has signed into law a bill reestablishing the National Archives as an independent agency to be known as the National Archives and Records Administration.

This law represents the culmination of the cooperative efforts of many constituencies. Historians, archivists, state records officials, genealogists, and other users of the National Archives have worked tirelessly over the years to express their concerns about the need for independence of the National Archives. This coalition of advocates for an independent National Archives and Records Administration deserves the major share of the credit for the success of this legislation. Without their broad base of support, this issue could not have gained the local, state, and national attention it deserved.

We are also in debt to this Administration and to the many Members of Congress and their staffs who worked for this legislation. This truly bipartisan support gives the new National Archives the mandate it needs to move ahead with its central mission: the preservation and availability of this nation's documentary heritage. We are particularly grateful to Senators Thomas Eagleton, Mark Hatfield, and Charles Mathias, and Representatives Jack Brooks, Glenn English, and Frank Horton for their unstinting support.

The proper preservation of the unique and accurate historical record of a nation is an issue of public policy which concerns every citizen. To operate effectively, the national recordkeeper of any country must have both independence and integrity. This new law will enable the National Archives of the United States to function with the organizational and administrative tools essential to its mission.

The responsibilities placed on the staff of the National Archives by this new law are great. I am confident however, that their high degree of professionalism will meet the challenge. While the new law does not address the immediate problems of technologically created records or expand archival authorities, it does create a dynamic institution that looks to the future with confidence.

Other countries look to the National Archives of the United States for innovation and leadership; the American people look to the National Archives for a full, accurate, and accessible record of their government from 1774 to the present. The new independent National Archives and Records Administration, with the continued support of those who have worked for the passage of this bill, plans to meet these expectations.

TREASURER'S REPORT

Note: The percentages below compare the amount of income or expenses to date with the amount budgeted for the entire year. The fiscal year is 42% over.

TOTAL CASH ON HAND, June 1, 1984 \$ 3,578.46

CASH ON HAND, checking account, June 1, 1984 \$ 276.04

Income, June 1 - October 31, 1984

| | | |
|---|-------------|--------|
| Membership dues | \$ 507.00 | (14%) |
| Publication sales | 184.25 | (37%) |
| T-shirt sales | 185.00 | (37%) |
| Bank interest | 49.35 | (31%) |
| maa advertising | 170.00 | (21%) |
| Pennsylvania Abolition Society donation | 500.00 | (100%) |
| Spring 1984 conference | 2,758.66 | (476%) |
| Donations | 35.00 | |
| | \$ 4,389.26 | |

Expenses, June 1 - October 31, 1984

| | | |
|--|-------------|--------|
| Newsletter | \$ 801.20 | (40%) |
| Nominating Committee | 382.60 | (109%) |
| Membership directory | 122.52 | |
| Semi-Annual Meeting | | |
| Task Force | 20.85 | (7%) |
| State Caucuses | 76.63 | (11%) |
| Publications Committee | 66.26 | (66%) |
| National Coordinating Committee for the Promotion of History | 150.00 | (100%) |
| Spring 1983 conference | 74.33 | |
| Spring 1984 conference | 376.38 | |
| Bank charges | 15.00 | (36%) |
| Fall 1984 conference | 186.00 | (62%) |
| Fall 1985 Program Committee | 101.50 | |
| | \$ 2,373.27 | |

CASH ON HAND, checking account, October 31, 1984 \$ 2,292.03

CASH ON HAND, money fund account, June 1, 1984 \$ 3,302.42

Income, June 1 - October 31, 1984

| | | |
|----------|-----------|--|
| Interest | \$ 107.02 | |
|----------|-----------|--|

CASH ON HAND, money fund account, October 31, 1984 \$ 3,409.44

TOTAL CASH ON HAND, October 31, 1984 \$ 5,701.47

The effects of our budget savings - no additional publications and a smaller newsletter - and the larger than expected income from the Rochester meeting have helped improve MARAC's financial conditions. However, our reserve fund (which should

equal at least one year's budget) is below the 75% level. With a dues increase next year, we should be able to rebuild the reserve fund and restore the newsletter and publications.

Respectfully submitted,

Robert Sink, Treasurer

*

MINUTES *continued from page 2*

task force on meetings should prepare guidelines for joint meetings with other archival associations.

Harrisburg Meeting: Roland Baumann reported on the status of the Fall 1985 meeting to be held October 3-5.

Archivist: Lauren Brown was introduced as the MARAC Archivist.

Committees: Bruce Ambacher announced the following committee memberships:

1. Nominating Committee: Roland Baumann, Carl Lane, David Glenn, John Aubry, Karen Paul.
2. Finance Committee: Tom Mills, Linda Henry, Mary Bowling, Bob Sink.
3. Publications Committee: Donald Harrison, Leslie Kopp, Gregory Hunter, Ronald Becker, Cynthia Requardt, Erika Thickman Miller.
4. Membership Committee: Adele Lerner, Denis Sennett.
5. Education and Outreach: Mary Ellen Gleason.
6. Finding Aids Committee: Michael Plunkett, Maygene Daniels.

Donation: Frederic Cramer has asked the Steering Committee to accept a cash donation in the memory of his wife, Marjorie Cramer. Bruce Ambacher will meet with him regarding the details of how this generous contribution will be allocated.

Constitution and By-Laws: Fred Miller presented a proposed constitution and by-laws prepared with Linda Henry. It covers the issues agreed upon by the Steering Committee and task forces. Linda Henry was commended for the excellent final draft. Because of the size of the document and the lateness of the hour, copies of the document will be made for the Steering Committee for its meeting in the late fall.

Semi-Annual Meeting Task Force: Robert Sink distributed a written copy of the report.

Publications Committee: Donald Harrison reported on the activities of the committee and on the campaign to secure copies of papers and presentations at MARAC meetings for the Archives.

Abolition Society Award: After much discussion regarding the difficulties in selecting a recipient for this award according to the present guidelines, it was recommended that the Abolition Society should

continued on next page

revise the guidelines to include not only those working in archival repositories, but also those interested in preparing themselves for such work.

Dues: A report will be published in a future newsletter outlining the process entailed in raising the dues. For this membership year, the dues of \$5 will remain.

Next Meeting: Friday, December 7, 1984 at the National Archives Building, Washington, D.C., 11 A.M.

BUSINESS MEETING

59 people attended. Bruce Ambacher opened the meeting and reported on the discussions and resolutions at the Steering Committee meeting.

SAA - GAP Report: Paul Chestnut asked the membership to send any pertinent information to Gerald Ham at the Wisconsin State Historical Society by December 1, 1984.

Newsletter Ads: Leslie Kopp thanked the sponsors for their placement of ads in the most recent issue of the newsletter. The next deadline is November 1.

Observations: Mention was made of the contribution of those at NARS who put together the video-computer program for the MARAC booth.

Mention was made of the fact that the Chairman of MARAC was not invited by the SAA to the speaker's dias during the meeting or at one of the meals, even though the meeting was jointly sponsored.

Respectfully submitted,

Bro. Denis Sennett, Secretary

*

NEWS NOTES

INTERNATIONAL ARCHIVES WEEK

Under the aegis of the International Council on Archives, the Society of American Archivists has established April 15-19, 1985 as International Archives Week in the United States. The week has been set aside as an opportunity for archivists to celebrate the importance and contribution of archival institutions to their own communities in the larger context of archives throughout the world.

The goal of International Archives Week is to give publicity to the aims and activities of archival institutions and of professional archival associations and to further better understanding between archivists of different nations. This year's theme is "The Challenge of Archives: Growing Responsibilities and Limited Resources." For further information and proposed activities, please contact Maygene Daniels at the National Archives.

WINTERTHUR PROGRAM IN EARLY AMERICAN CULTURE

Applications for the Winterthur Program in Early American Culture are being accepted until February 1, 1985. The program provides a multidisciplinary approach to the study of American decorative arts and material culture. Methods of research for interpreting the material itself and contemporary documents are stressed with courses at the University of Delaware and the Winterthur Museum. The two-year course of study leads to a Master of Arts degree awarded by the University of Delaware. For application forms and further information, please contact: The Coordinator, Winterthur Program in Early American Culture, University of Delaware, Newark, DE 19711.

RESEARCH FELLOWSHIPS AVAILABLE

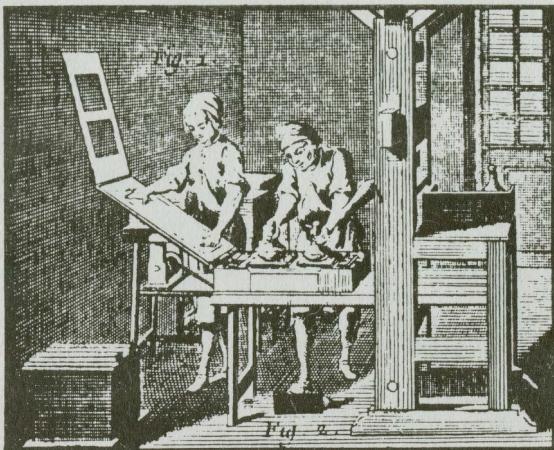
Through funds received from the Andrew W. Mellon Foundation, the Bentley Historical Library, University of Michigan, will offer fellowships for research on problems associated with modern documentation. In 1985, the program is not solely limited to projects focused on appraisal; rather, proposals are sought that engage all critical issues (including appraisal) in the administration of modern records. Fellowships for the 1985 summer program in Ann Arbor will be awarded for periods of one, two, three, or four months. Awards of up to \$2,500 per month will be made to individuals to support research while in residence in Ann Arbor. A housing allowance will also be provided. Professional archivists, historians, and other scholars at any stage of their professional careers are eligible for fellowships. United States citizenship is not a requirement. Applications for the summer 1985 fellowship program must be postmarked by December 31, 1984. For application forms and further information, contact: Francis X. Blouin, Jr., Director, Bentley Historical Library, University of Michigan, 1150 Beal Avenue, Ann Arbor, MI 48109; telephone (313) 764-3482.

CLR TO WORK ON NATIONAL PRESERVATION STRATEGY

The Exxon Education Foundation has made available \$1.5 million to the Council on Library Resources for a long-term program to preserve essential holdings of American research libraries. Funded activities include formation of a Mid-Atlantic Preservation Center, development of national strategies for preservation, and an information program to help generate public support.

ETHYLENE OXIDE STANDARDS

The Occupational Safety and Health Administration (OSHA) published its final standards on occupational exposure to ethylene oxide. Details are in the *Federal Register* of June 22, 1984.



PRESERVATION NEWS

The Conservation Center for Art and Historic Artifacts (CCAHA), the Philadelphia-based non-profit regional center, has recently expanded its facility to a new downtown location. The Center's new quarters combine a larger laboratory space with custom-designed features, creating an improved environment for the treatment of library and archival materials, art and historic artifacts on paper, and photographs. For further information, contact Abby A. Shaw, Executive Director, Conservation Center for Art and Historic Artifacts, 264 South 23rd Street, Philadelphia, PA 19103; telephone (215) 545-0613.

*

Paper conservator Marilyn Kemp Weidner has left the Conservation Center for Art and Historic Artifacts and has resumed private practice. Her services include consultations for care and preservation of collections and teaching and training of museum personnel. Her office is at 612 Spruce Street, Philadelphia, PA 19106; telephone (215) MA7-2303.

*

Conservator Carolyn Horton is retiring and has closed her studio in New York. Mrs. Horton was honored by her many friends and colleagues at a reception held at the Grolier Club on November 10th.

*

The Library of Congress reports that its gaseous diethyl zinc mass deacidification process is moving towards the plant construction stage, following successful completion by the Preservation Office of a 5000 book feasibility test in 1982 and eight small-scale tests in 1983, designed to explore processing variables.

On September 11th, the House of Representatives passed by voice vote a bill to authorize \$11.5 million for the construction of a mass deacidification facility using diethyl zinc. This facility would initially treat 500,000 items a year, thus providing a large-scale approach to the problem of deteriorating paper.

*

The Security Committee of the Rare Books and Manuscripts Section, American Library Association, is drafting guidelines on what to do before and after theft, and also drafting model state legislation which will address this problem. The committee also plans to produce a set of guidelines for theft prevention, to be tested in various libraries, and a manual of procedures to carry out in the event of a theft. William B. Keller, Head Librarian, Museum and Library of Maryland History, Maryland Historical Society, is a member of the Committee and has distributed a questionnaire to determine current practices in rare book and archive repositories. For a copy of the questionnaire and more information, contact him at the Society, 201 West Monument Street, Baltimore, MD 21201; telephone (301) 685-3750.

*

The American Library Association's Preservation of Library Materials Section Policy and Research Committee has completed a survey of 57 library and archive conservation facilities in the US and Canada to investigate average times for specific conservation procedures, including polyester encapsulation, phase box, book wrapper, book jacket, rare book box, paper mending, leather treatment, deacidification and book examination. Survey results are available for \$5 from the Resources and Technical Services Office, American Library Association, 50 East Huron Street, Chicago, IL 60611.

*

The Research Libraries Group has published the *RLG Preservation Union List* in microfiche format. It lists 25,000 works for which member libraries hold master microfilm negatives, and will help non-RLIN users find items already filmed. Service copies can be ordered from institutions holding master copies. Complimentary copies in limited numbers are available from Christine Schmehl, RLG Publications Clerk, Research Libraries Group, Inc., Jordan Quadrangle-Oak, Stanford, CA 94305.

*

Several Conservation/Preservation Guilds and Associations have been established in the mid-Atlantic states, and welcome archivists with a concern for the care of their materials.

NEW YORK CONSERVATION ASSOCIATION. Contact: Paul R. Himmelstein, 444 Central Park West, New York, NY 10025. Meetings are held at the American Museum of Natural History, 77th Street entrance, between Central Park West and Columbus Avenue; admission \$2. Conservation films will be shown at the February 6th meeting and "Conservation in Japan" is the topic of the April 3rd meeting.

PRINCETON PRESERVATION GROUP. Contact: Susan G. Swartzburg, 38 Evergreen Circle, Princeton, NJ 08540. Meets quarterly at host institutions in central New Jersey. Future meetings will include papers on packing and shipping library and archival materials, fumigation, and deacidification.

BALTIMORE AREA CONSERVATION GUILD. Contact: Laurie Baty, 713 Park Avenue, Apt. 3A, Baltimore, MD 21201.

WASHINGTON CONSERVATION GUILD. Contact: Catherine Nicholson, National Gallery of Art, Washington, DC 20565. Meets the first Thursday of every month, October through May.

*

The American National Standards Committee (Z39) became the National Information Standards Organization (Z39) in February. The organization's primary job is to develop standards for the information community encompassing libraries, information services, and publishers. NISO will carry on an active program of national and international standards development.

*

The Protection of the Library and Archive: An International Bibliography, by Martin H. Sable, is a special issue of *Library and Archival Security*, 5:2/3. It is arranged by topic, and the articles cited within each topic are listed chronologically. It is fairly complete and accurate, although there are no annotations. It can be ordered from Haworth Press, 28 East 22nd Street, New York, NY 10010 for \$19.95.

*

Crime in the Library, by Alan J. Lincoln (NY: R.R. Bowker, 1984, 179 pp.) explores the full range of behavior and criminal problems that affect our libraries and outlines ways that the staff can reduce crime and disruptive behavior.

*

Books: Their Care and Repair, by Jane Greenfield, for many years book conservator at Yale University Library, has recently been published by H.W. Wilson. It is based upon instructions that she prepared for her assistants and for the Yale Conservation interns. It is available for \$22 from the H.W. Wilson Company, 950 University Avenue, Bronx, NY 10452.

*

American Way, the magazine of American Air Lines, contained an article, "Creative Bookkeeping" by Jack Schwartz in its March 1984 issue. It surveys the problem of paper deterioration and the various methods of deacidification, with quotes from the Librarian of Congress and several conservators - a splendid way to make the general public aware of paper problems.

*

Photographic Conservation has reappeared, and is rapidly catching up to its schedule of production. It is an essential tool for archives with photographic holdings. A subscription is \$18 per year; order from the Technical and Education Center, Rochester Institute of Technology, One Lomb Memorial Drive, Rochester, NY 14623.

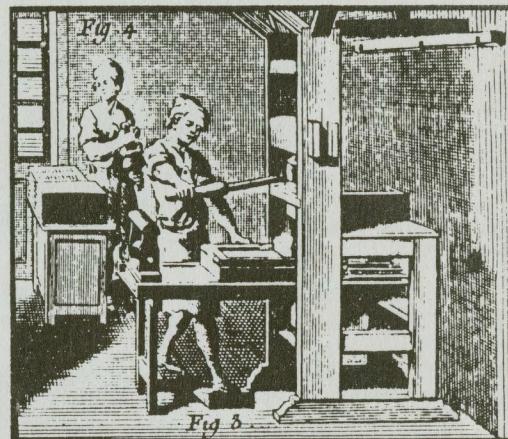
*

Of interest to photograph curators and conservators is "Gilding and Sealing Daguerreotypes," by M. Susan Barger, R. Messler and William B. White in *Photographic Science and Engineering*, 27 (1983).

*

Ellen McCrady, the co-editor of this column, is now Preservation Librarian at Brigham Young University, Provo, UT. She has been an active MARAC member for some years and members can keep track of her current activities with a subscription to her *Abbey Newsletter*, c/o Preservation Department, BYU Library, 6216 HBLL, Provo, UT 84602; subscriptions are \$30 per year. The newsletter, as many MARAC members know, is an excellent means of keeping up with the latest developments in conservation, and related matters, on an international level in the library and archival field.

Susan Swartzburg will continue to edit the Preservation News section and brief articles on conservation/preservation topics are welcome. Please send all contributions to Susan Swartzburg, 38 Evergreen Circle, Princeton, NJ 08540, or directly to *maa* editor Ron Becker.



STATE AND LOCAL NEWS

DELAWARE

The Delaware Bureau of Archives and Records Management now has two regular newsletters: *Historical Dimensions* (relating to the State Archives) and *For the Record* (for the state records management program). Both are published twice annually, in the fall and the spring. MARAC members wishing to receive copies may be placed on the mailing list by writing to the Bureau: Hall of Records, Dover, DE 19901, or calling (302) 736-5318.

*

The Delaware State Archives is launching an ongoing workshop series. The first sessions held in the fall, 1984, dealt with sources for genealogical research in the State Archives. This will be repeated in the spring, with an additional offering on the Archives' holdings of court records. All sessions include a behind-the-scenes tour of the Archives facilities.

continued on next page

STATE AND LOCAL NEWS
continued from previous page

MARYLAND

The Maryland State Archives is now publishing a newsletter. The first issue (July 1984) features the new State Archives building, Maryland Hall of Records publications, and the summer internship program. The newsletter is available from Maryland State Archives, P.O. Box 828, Annapolis, MD 21404.

NEW JERSEY

BAYONNE FEDERAL RECORDS CENTER
EXPANDS HOURS

The Federal Archives and Records Center in Bayonne, NJ, is now open on the third Saturday of each month (8:30 am-4 pm) for the use of microfilm. Holdings include records of the Bureau of the Census, War Department Collection of Revolutionary War Soldiers, and Immigrant and Passenger Arrivals. For further information, please contact the Federal Archives and Records Center, Military Ocean Terminal - Building 22, Bayonne, NJ 07002; telephone (201) 823-7252.

MAP CONSERVATION GRANT AWARDED
NEW JERSEY HISTORICAL SOCIETY

The New Jersey Historical Society has been awarded a 1984 Conservation Project Support grant by the Institute of Museum Services (IMS), Washington, DC. The Society's award is one of only 203 presented by IMS in this first such national competition. The \$16,565.00 grant will be used to restore and preserve 26 deteriorating historical maps from the NJHS library map collections. Mostly dating from the nineteenth century, the maps document statewide towns, cities and counties. Following treatment, the maps will once again be available to researchers in the Society's library. Restoration work will be done by the Northeast Document Conservation Center in Andover, MA. For additional information, contact Barbara Irwin, NJHS Library Director, 230 Broadway, Newark, NJ 07104.

NEW YORK

STONY BROOK ESTABLISHES
PERMANENT HOME FOR YEATS ARCHIVE

The William Butler Yeats Archive at the State University of New York at Stony Brook, the most complete collection of Yeats materials outside Ireland, has been made a part of the permanent collections of the University Libraries at Stony Brook. For further information, please contact the Department of Special Collections, Library, SUNY at Stony Brook, Stony Brook, NY 11794-3323; telephone (516) 246-3615.

ALBANY COUNTY SHERIFF'S RECORDS

A large body of historical records were recently transferred to the Albany County Hall of Records by the Albany County Sheriff's Department. These records, relating to the Albany County Jail and Penitentiary from 1865 through 1930, were deeded to the Albany County Archives, a part of the Hall of Records. Among these records are warrants, convictions, commitments, commutations, discharges and pardons - together forming a criminal history of this County for the time period. The records are available to the public at the Albany County Hall of Records, 27 Western Avenue, Albany, NY 12203.

PENNSYLVANIA

EDWIN WOLF 2ND PAPERS

The papers of noted historian, author, Jewish community leader, and head of the Library Company of Philadelphia, Edwin Wolf 2nd, are available for research at the Philadelphia Jewish Archives. Mr. Wolf served as President of the Federation of Jewish Agencies of Greater Philadelphia from 1959-62 and also as President of the Jewish Publication Society from 1955 to 1959.

An inventory will soon be available for this collection. For further information, please contact the Philadelphia Jewish Archives Center, 625 Walnut Street, Philadelphia, PA 19106.

VIRGINIA

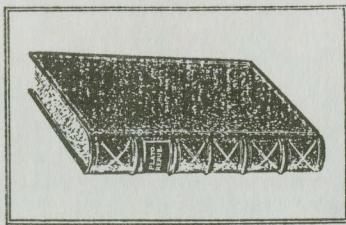
VIRGINIA FINDING AIDS EXHIBIT

An exhibit, "Showcase of Virginia Repositories' Guides/Finding Aids," is being planned for the MARAC spring meeting in Richmond. Only archival repositories in the state are eligible to submit the two best examples of their guides for individual papers or its overall collections. Joan Echtenkamp and Ervin Jordan are co-chairing this event. Guides to be displayed at this exhibit should be sent by March 11, 1985 to: Ervin L. Jordan, Jr., Technical Services Archivist, University of Virginia Library, Alderman Library, Manuscripts Department, Charlottesville, VA 22901; telephone (804) 924-4975 or 924-3138.

WEST VIRGINIA

CHARLESTON CITY ARCHIVE PLANNED

The city of Charleston may soon establish a municipal archives, if funding efforts are successful. State Archivist Rodney Pyles helped persuade city officials to expand preliminary plans beyond council records to include records of all city departments. The city is currently seeking NHPRC support for the project and hopes to employ an archivist to organize and supervise the microfilming of council minutes and other records and conduct an inventory of other city records for future microfilming projects.



REFERENCE SHELF

Enid T. Thompson, "A Basic Bookshelf for Archivists and Manuscript Curators," in *The Colorado Archivist*, vol. 1 (Fall 1984), pp.4-7.

This list covers techniques, philosophies, procedures, responsibilities, and the history of the profession. For a copy, contact Dr. Bonnie Hardwick, Editor, *The Colorado Archivist*, 1001 South Columbine Street, Denver, CO 80209.

*

Phebe R. Jacobsen, *Researching Black Families at the Maryland Hall of Records*.

A strong tradition of record-keeping in Maryland from the earliest days of settlement has resulted in the preservation of a vast amount of material relevant to blacks. The reader is informed about these records, which provide new insights into the black experience in Maryland. Techniques which will assist researchers are also discussed.

Published as part of the pamphlet is a "Guide to Afro-American History in Maryland, 1634-1978," compiled by the History and Archives Committee of the Commission on Afro-American History and Culture. The "Guide" lists significant events in the history of Maryland blacks, and is intended to stimulate further study of the people and events that comprise the black experience in Maryland. The pamphlet is available for \$1.00 per copy from the Maryland State Archives, P.O. Box 828, Dept. NL 1, Annapolis, MD 21404-0828.

*

Richard Cox and Ann Turkos, "Local History Research and the Records of Baltimore's Housing and Community Development Agency," in *Prologue*, Spring 1984.

This is a very useful article, both from the standpoint of the history of Baltimore and from other viewpoints and localities, about the use of federally generated records for many local areas. The article starts out with background information on the relationship of the federal government to municipalities from colonial times on through the creation of HUD. The article then concentrates on public housing and urban renewal and development in Baltimore and the records generated by Baltimore's Housing Authority. The authors discuss several of the housing programs and the series available for research in these areas. The article is very thorough and a good indication of the kind of local history information available in these kinds of sources.

*

Buy?

The Library of Congress has published *Archives, Personal Papers, and Manuscripts: A Cataloging Manual for Archival Repositories, Historical Societies, and Manuscript Libraries*, compiled by Steven L. Hensen of the Manuscript Division.

It has been long recognized by members of the archives and manuscript community that the general orientation of most cataloging codes towards published materials often failed to take into consideration certain fundamental and important characteristics of original source materials, especially in providing for the description of manuscript collections, groups of personal papers, and archival record series. Copies of the manual are available for \$10.00 each from Customer Service, Cataloging Distribution Service, Library of Congress, Washington, DC 20541.

*

The New York State Archives has recently issued three new finding aids, covering some of its most interesting and important records. These new publications, *Pre-1847 Court Records in the State Archives*; *Selected Records in the New York State Archives Relating to New York's Canals*; and *Civil War Records in the New York State Archives*, are designed to encourage researchers to use these records, which up to now have been underutilized. Copies of the finding aids are available upon request from the Office of Cultural Education, New York State Education Department, 10A46 Cultural Education Center, Albany, NY 12230.

*

RARE BOOKS AND MANUSCRIPTS

BOUGHT AND SOLD

- Catalogues issued
- Appraisals
- Collection development
- Sales on commission

JOSEPH J. FELCONE INC. *Rare Books*
POST OFFICE BOX 366, PRINCETON, NEW JERSEY 08540
609-924-0539

J. FRANKLIN JAMESON PAPERS PROJECT

The American Historical Association received a grant from the NHPRC to publish a selective edition of the papers of John Franklin Jameson (1859-1937), a founder of the AHA, managing editor of the *American Historical Review*, and a principal figure behind the creation of the National Archives, the National Historical Publications Commission, the American Council of Learned Societies, and the *Dictionary of American Biography*.

The project is co-sponsored by the AHA, the Library of Congress, and the National Archives. The editors, Jacqueline Goggin and Morey Rothberg, have titled the project "John Franklin Jameson and the Development of Humanistic Scholarship in America," and plan a four-volume edition. Goggin and Rothberg would appreciate information concerning Jameson or materials relating to his life, especially correspondence, writings, speeches, reminiscences, photographs, or other memorabilia. They may be contacted at the John Franklin Jameson Papers Project, Manuscript Division, Library of Congress, Washington, DC 20540.

*

PEOPLE

EDITH JAMES, formerly archivist at Princeton University and with Navy audiovisuals at the National Archives, has been appointed to head educational programs at NARS.

*

PATRICIA DOYAL has been appointed to the faculty of St. John's University as Assistant Professor and Manuscript Librarian.

*

FRANK B. EVANS has left his position at UNESCO to rejoin the staff at the National Archives.

*

KENNETH FONES-WOLF of the Urban Archives at Temple University has been appointed Head, Archives and Manuscripts, UMass, Amherst.

*

GREGORY GILL, New Jersey State Archives, received the Colonial Dames Scholarship to the June Modern Archives Institute.

*

WILLIAM G. LEFURGY has been appointed Baltimore City Archivist and Records Management Officer. He was previously employed at the Maryland Historical Society and the National Oceanic and Atmospheric Administration Library.

*

PEARCE S. GROVE has been appointed Director of Libraries at Colonial Williamsburg, Virginia. He was formerly National Coordinator of the US Newspaper Program, Division of Research Programs, NEH.

*

NEIL D. HANSON, Deputy Director of the Albany County Hall of Records, has been named Chairman of the Micrographics Project Committee of the National Association of Records Managers and Administrators (ARMA). The Micrographics Project Committee is part of ARMA's Industry Action Committee for County/Municipal Records Management.

*

JAMES MORTON SMITH has retired as director of the Winterthur Museum and Gardens.

*

MAYGENE F. DANIELS has left the National Archives to become chief of the archives at the National Gallery of Art.

*

RUTH M. REYNOLDS has retired as archivist for the New York Psychoanalytic Institute.

*

ANITA PREWITT has been named Special Collections Librarian at the Albin O. Kuhn Library, University of Maryland, Baltimore County. She previously served as archivist at the University of North Alabama.

*

VICTORIA IRONS WALCH has resigned from her position at NARS and is working as an independent consultant.

*

FRANK C. BURKE has been appointed Acting Assistant Archivist for the National Archives. TRUDY HUSKAMP PETERSON is Acting Deputy Assistant Archivist.

*

RICHARD JACOBS has been appointed Acting Director of the NHPRC.

*

At NARS, JAMES MOORE will head a new office created to handle questions of appraisal documentation standards and records administration. FRANK B. EVANS will be the deputy head.

*

RICHARD CAMERON is serving as program officer in the Research Resources Program at the National Endowment for the Humanities. He is on leave from the Minnesota Historical Society.

*

RANDY L. GOSS has been appointed as project archivist on the Delaware Bureau of Archives and Records Management Photo-Archives Project. He had previously served as field survey archivist at the Pennsylvania State Archives.

*

CONNIS O. BROWN, JR., Assistant State Archivist for Records with the Virginia State Library, died on September 21, 1984.

EMPLOYMENT OPPORTUNITIES

PROJECT ARCHIVIST. Connecticut Historical Judicial Records Survey and Planning Project. To initiate comprehensive planning for archival administration of Connecticut's historical judicial records in the State Library and several court and town clerk's offices and to improve researcher accessibility and preservation. Qualifications: Graduate degree in archival administration or in library science, history, law, or public administration. Applicants must also have a minimum of one year's experience in an archival survey. Knowledge of and or experience with archival automation preferred. Project duration January 1, 1985-December 31, 1986. Starting salary \$24,000, increasing to \$25,200. Submit resumé and three references to: David Peck, Personnel Director, Connecticut State Library, 231 Capitol Avenue, Hartford CT 06106.

*

MANUSCRIPT SPECIALIST. Western Historical Manuscript Collection, University of Missouri. Entry-level position. Primary duty is processing collections; may assist with microfilm program and reference service. Qualifications: BA in history or another social science; archival training and/or experience preferred. Previous work with collections of business or organizational records desirable. Salary: \$13,752 plus University benefits. Send resumé and three references to Nancy Lankford, Associate Director, Western Historical Manuscript Collection-Columbia, 23 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. Application deadline: 31 December.

*

ARCHIVIST, New York State Archives. Permanent position; available immediately. To assist in public and educational programs, including newsletter, publications, exhibits, and audiovisual productions. Strong writing skills essential. Public programs experience preferred. Qualifications: M.A. in history, public administration, library science, or a closely-related field and one year of archival experience. Provisional appointment will be made; permanent status contingent upon candidate meeting state civil service classification requirements. Send resumé and samples of written materials to: Larry J. Hackman, New York State Archives, Cultural Education Center, Albany, NY 12230; (518) 474-1195. Application deadline: December 15.

*

ARCHIVIST, Leo Baeck Institute. To administer major historical collection in German-Jewish history and culture. Responsibilities include assessing and setting priorities regarding cataloging, conservation, reference services, and acquisitions. Supervises small staff of professionals, clerical and volunteer help. Qualifications: Ph.D. required. Knowledge of German and German orthography essential. Hebrew helpful. Salary negotiable. Send vita to: Leo

Baeck Institute, 129 East 73rd Street, New York, NY 10021.

*

LIBRARIAN/ARCHIVIST, Monmouth County Historical Association. To manage and promote an important local New Jersey history research collection and library under the supervision of the Director. Responsibilities include day-to-day management of the library programs, supervision of volunteers and interns, grants preparation and publication development. Qualifications include and M.L.S. or equivalent experience, knowledge of management and archival management, strong writing skills, familiarity with history and genealogy research and ability to work effectively with Board of Trustees, volunteers and a diverse public. Salary range is \$14,000 to \$18,000, depending upon qualifications. Send cover letter, resumé, and three letters of recommendation to Director, Monmouth County Historical Association, 70 Court Street, Freehold, NJ 07728.

*

ARCHIVIST, American Alliance for Health, Physical Education, Recreation, and Dance. Full-time, entry level position. Qualifications: M.A. or equivalent required and one year experience in administration, preservation, and making available historical records. Salary: \$21,000. Contact: Barbara Kres Beach, Project Director, A.A.H.P.E.R.D., 1900 Association Drive, Reston VA 22091.

*

ARCHIVIST, Westchester County Records Center and Archives. New position funded by NHRPC grant to develop an archival program for County of Westchester, NY. Responsible for the preparation of finding aid formats, drafting archival policies, arrangement and description of the archival collection and the development of a conservation program. Qualifications: M.A. in Library Science or History with a concentration in archival administration; plus substantial experience with government records. Salary: \$25,000 March 1, 1985 - February 28, 1986. Send letter of interest, resumé and three references to Mrs. Orial A. Redd, 2199 Saw Mill River Road, Elmsford, NY 10523. Application deadline: January 31, 1985.

*

VIRGINIA ASSISTANT STATE ARCHIVIST FOR RECORDS. Develops policies and procedures for the appraisal, retention, disposition, photoduplication, records center storage, and access to public records. Also works with state and local agencies to ensure effective management of retention and disposition schedules. Qualifications: M.A. in History, Public Administration, or Political Science preferred. Additional graduate work desirable. Also required is a record of progressive records management and micrographics experience. Salary range: \$25,804-\$35,246. Application deadline: December 31, 1984. Contact: Personnel Manager, Virginia State Library, 11th Street at Capitol Square, Richmond, VA 23219.

Brother Denis Sennett
MARAC Secretary
Friars of the Atonement Archives
Graymoor
Garrison, NY 10524

Bulk Rate
US Postage
PAID
Alexandria, VA
Permit No. 729

Atlantic Ocean County 200135
Frederic M. Cramer
123 East 23rd Street
Ship Bottom, NJ 08008

TIME VALUE MAIL

This newsletter was mailed
the week of December 3rd



ISSN: 0738-9396

The *mid-atlantic archivist (maa)* is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia; and the District of Columbia. MARAC seeks to promote the professional welfare of its members; to affect cooperation amongst individuals concerned with the documentation of the human experience; to enhance the exchange of information between colleagues working in the immediate regional area; to improve the professional competence of archivists, curators, of textual, audiovisual, and related special research collections, and records managers; and to encourage

professional involvement of persons actively engaged in the preservation and use of all types of historical research materials. Individual yearly membership dues are \$5.00. The dues year is from October 1 through September 30. Membership is not open to institutions, but institutions may purchase yearly subscriptions to *maa* for \$5.00. Requests for back copies of *maa* (\$1.25 each copy) and membership applications should be addressed to: Brother Denis Sennett, MARAC Secretary, Friars of the Atonement Archives, Graymoor, Garrison, NY 10524.

Items submitted for *maa* publication should be typed and double-spaced. Send material to: Ronald L. Becker, Department of Special Collections and Archives, Alexander Library, Rutgers University, New Brunswick, NJ 08903. Telephone (201) 932-7006/7527. Deadlines are the first of March, June, September and December.

Advertising rate cards and mechanical requirements for ad copy may be obtained from: Leslie Hansen Kopp, Production Editor, *maa*, 752 West End Avenue 17K, New York NY 10025.

Editor
Production Editor
Book Review Editor
Preservation News Editor
Technical Leaflet Editor
Circulation Editor

Ronald L. Becker
Leslie Hansen Kopp
Mary Boccaccio
Susan G. Swartzburg
Gregory S. Hunter
Carla Lauer